NAVY PERSONNEL COMMANAC

New Orleans LA

May 2004



Mission First... Sailors Always



NPC Customer Call Center



- Giant step toward NPC's Strategic Goal of outstanding Customer Service and Customer Relationship Management
- Get the right answer fast
- Service center supported by Subject Matter Experts throughout NPC up to 24/7
- 1-866-U-ASK-NPC

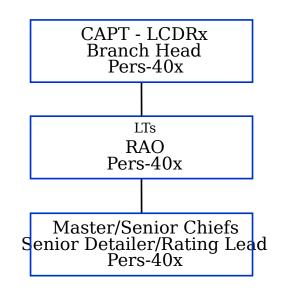
1-866-827-5672

Gettting the Information Out

Who We Are







Pers-40
29 Officers 330,000
290 Detailers customers
37 Civilians

PERS-407 Organizational Structure



Branch Head

CAPT Mark A. Dobbs, MSC, USN

Assistant Branch Head

LCDR Denise N. Holdridge, MSC, USN

HM 0000 Rating Assignment Officer

HMCM(FMF) Denise Brown, USN

HM NEC/DT Rating Assignment
Officer

Officer

Sailors Always

Less interested in presence and more interested in presence with a purpose." CNO Admiral Guillante Glarkaders:

CNO Guidance for

- Man the Fleet for Battle
- Mentor Our Sailors
- Invest in Our Sailors
- Recruit and Retain the

Right People



Hard Rudder



<u>**În the Wake**</u>

- •Command REACTS to Detailing Decisions
- •Short-Term "Fill the Priority Billet" Focus
- Detailer enforces manning priorities

New Heading

- •Long-Term "Career Management"
- •Cmd Leadership PRO-ACTIVELY mentors & shapes Sailor's expectations
- •Detailer acts as an agent for Sailor's career/family needs.
- Results: Improved retention
 & career growth; aligned
 message with Command

The Mechanics of Change



System Overview



ALLOCATION

"Equitable allocation of available personnel to activities"

PLACEMENT

"Monitoring manning of individual activities"

COMMAND CATE

ASSIGNMENT

"Matches individual with a particular job"

SAILOR



NAVY

Mission First... Sailors Always



"The Command Advocate"



- → <u>Publication of JASS</u> to the Fleet.
- → Review all PCS orders NOT aligning with requisition; paygrade, NEC.
- Review PRD changes which impact the detailing window.
- **→**Identify DIVERTS and CROSSDECKS.
- **→**Approve all order modifications.





Manning Control Authorities

- PACIFIC
- ATLANTIC
- SHORE

Once official PCS orders are released, Sailor is <u>property</u> of the approp

Manning Control Authority

ANY change requires endorsement by EPMAC



PCS Engagement Strategy



- Fiscal Year 2005 Appropriations Act (funding) will NOT cover predicted Permanent Change of Station (PCS) move requirements.
- Reduced by unplanned moves arising out of homeport changes, GWOT, Operation Iraqi Freedom, and increased overall retention.
- Cannot execute FY 2005 without a set of hard business rules designed to support a strategy aimed at getting the most out of scarce PCS dollars.



FY 2005 PCS Engagement Strategy



Principle Goal

Move the maximum amount of Sailors ensuring the Navy gets the right Sailor to the right billet (job) ON TIME to maintain the highest fleet mission readiness.



FY 2003 - \$40.6 Million \$\$\$

Request FY 2004 - 37 Million \$\$

RCV'D FY 2004 - 33.8 Million \$\$

Cost difference from FY 2003/2004

(-) 7 Million Dollars



FY 2005 PCS Engagement Strategy



Fund Conservation Strategies for ALL order negotiations

- Accept/encourage request for extensions where approp.
- MAXIMIZE No Cost or Low Cost moves.
- Question ALL coast-to-coast and overseas-tooverseas moves.
- Ensure all personnel complete PST and DOD tours.
- Question necessity of pulling moves into FY 2005 from out years. ALL cross FY moves require RAO and BH approval.

Goals Of Team Detailing



- <u>Engage</u> Command Retention Team (CRT) in the career management of Sailors
- Increase Sailor satisfaction and trust in the Distribution Process
- Shape Sailors' expectations
- <u>Drive</u> toward the end goal of realistic expectations and informed choice
- Increase reenlistments

Mission First ... Sailors Always

Key to Success:

Effective



Lead@FAMiDETAHINGring

Navy **Needs**



- · Rate/Ran
- NEC

 Fill Da Negotiati Range to Develop Career **Enhancing Options**

Incentives and career mentoring help shape Sailor

ons.

Sailor **Needs**

Detailer teams with Command Leadership ; engages range of policy and placement options.

Expectation

Promotion

Location

Family

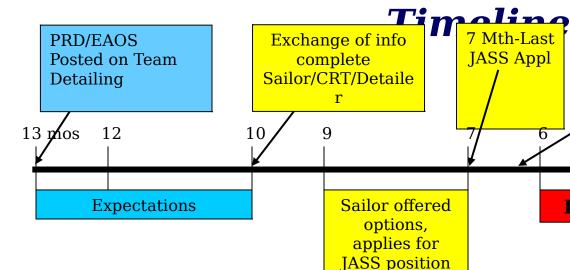




Command Driven Team Detailing



CRT/Detailing



JASS Appl Final Negotiating Window

CRT/DTLR

Default Order Writing Window

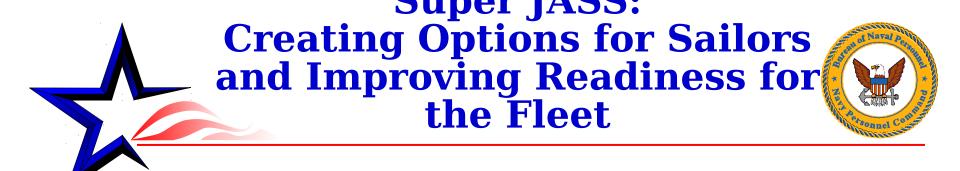
- 12 month career development board
- CRT updates Team Detailing spreadsheet
 - Family member status
 - Career intentions
 - Next duty preferences
- •Detailer updates member data in EAIS

- •Detailing window
- •JASS
- •Sailor offered choices
- •When required CTC will schedule teaming sessions to shape expectations

- Priority requisitions remaining unfilled
- •ORDMODS
- •LIMDU/Pregnancy

JASS = Job Advertising Selection System CRT = Command Retentention Team Member

PRD



- Published by EPMAC New Orleans
- Establishes Feedback Loop
- •Displays <u>ALL</u> Avail Billets in Req Cycle based on eligible PRD rollers

Better Sailor-Job Matching Improves
Performance

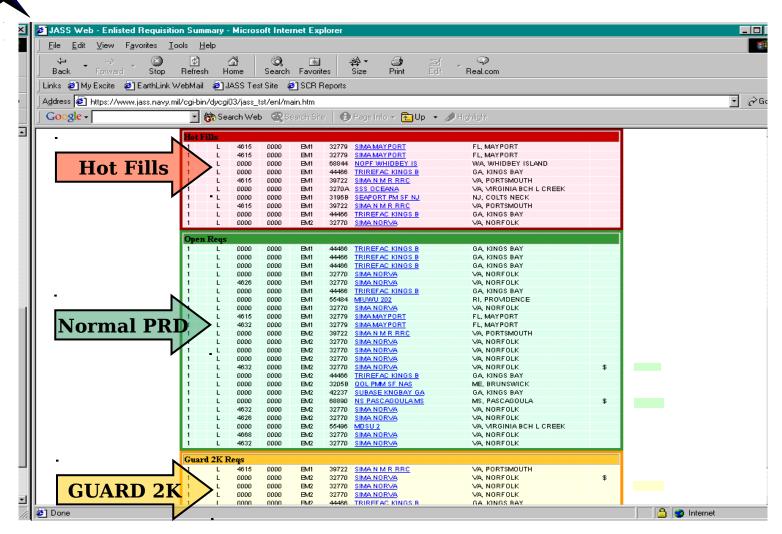




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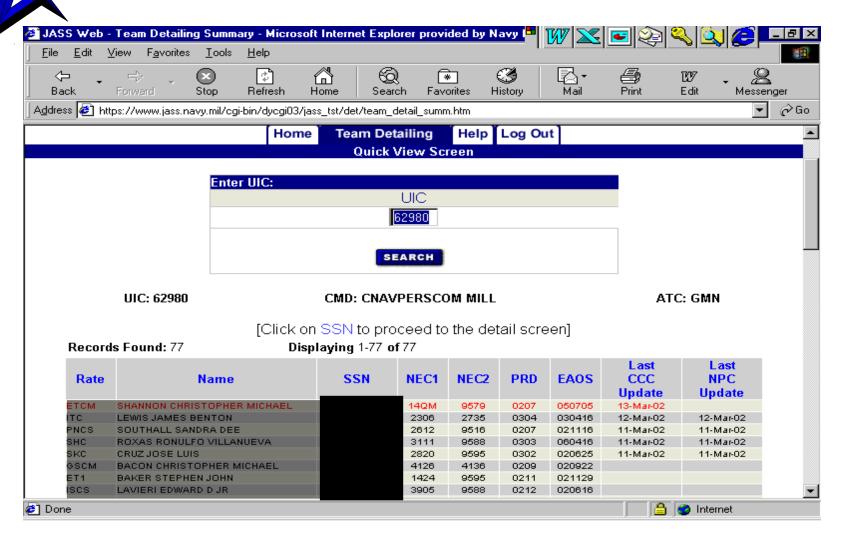
Team Detailing Portal



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Team Detailing UIC Screen









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901-874-3880	p4010f@persnet.navy.mil	
Personnel Information		
SSN:	Name:	
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CRT/Sailor Data Screen

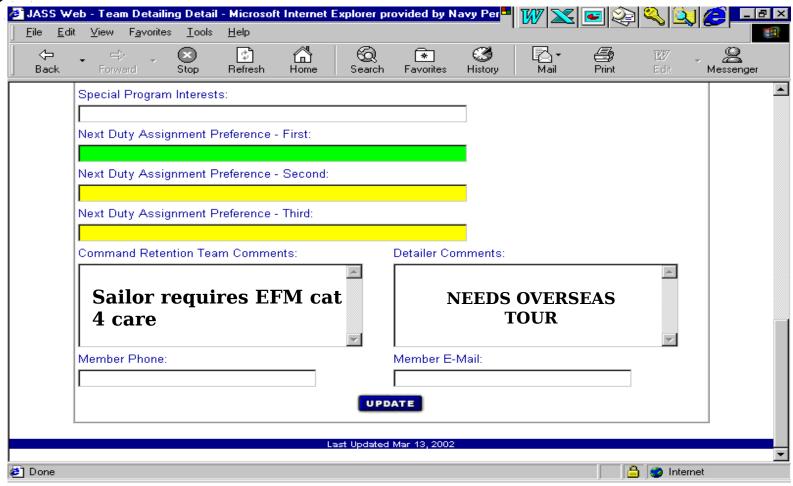


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CKI/Sallor











What Detailers <u>CAN Do</u>



- Make Assignments within PRD window (-3/+4 months)
- Make Valid GUARD 2000 Commitments
- Coordinate SWAPS (No Cost same type duty)
- Coordinate Spouse Collocations (1306/7 always required)
- Extend PRD (NAVPERS 1306/7 usually required)
- Provide Career Counseling and Career Advice
- Approve Split Tours (Must be for same type duty)



What Detailers CAN'T Do



- Change Allowance (BA and/or NMP)
- Make Assignments to Non-Existent Requirements
- Break PRD more than -3/+4 Months
- Break Time-On-Station or DoD Area Tours
- Change Sea/Shore Rotation
- Make GUARD 2K Commitments to Unqualified Personnel
- Make Assignments Contrary Requisition Priority
- Make Paygrade Substitutions without EPMAC Approval
- Make Humanitarian Assignments
- Change Enlistment Contracts
- WAIVERS TO THE ON ABOVE SHOULD BE



How to Help Your Sailors



- Prepare early and plan ahead
 - Encourage early contact with the Detailer
 - Sailors deserve good counseling and advice
- Assignment decisions and commitments should adhere to 7-9 month PRD window policy
- Don't wait too long to make a decision
- Many requisitions require a specific NEC/special quals
- Communicate special needs and concerns directly to detailer via Command Career Counselor



Command Responsibilities



- Designate a Point-of-Contact for NPC to exchange information between Sailors and Detailers
 - This is your Command Career Counselor
- Ensure 13 month "roller" spreadsheet is updated
 - Update Sailor resumes with notes gathered during Career Development Board (CDB) / CCC 12 month interviews
- Update contact (email, phone numbers) and operational (upcoming deployments) information



Process and Problems



- CNP Guideline: Sailors must be <u>under orders</u> NLT 6 months prior to PRD.
- Submit NAVPERS 1306/7's for all special requests
- Problems should be discussed at the appropriate level:
 - CO, XO (Branch Heads)
 - CMC, Department Head (Rating Assignment Officer)
 - CCC (Rating Detailer)



Retention Program Management



- Listen to your Sailor's concerns
 - Family separation and Job Satisfaction
 - Pay/Compensation
 - Advancement opportunity
 - Sea/Shore rotation
- Command climate and Khaki involvement drives retention success
- Continuous process, not just once-per-year CDB

Retention is not "someone else's" responsibility, it is <u>YOURS!</u>

Member Program



(Reference: OPNAVINST 1754.2 Series)

Action Office

PERS-662F Program Manager
 DSN 882-4391 Commercial (901) 874-4391

Purpose & Program Elements

- Ensure assignments are made to areas where the EFM program can be met.
- Enrollment is mandatory, apply at MTF or directly to EFM Central Screening Committee in Portsmouth, San Diego, or Yokosuka.



Exceptional Family Member Program



(Reference: OPNAVINST 1754.2 Series)

CATEGORIES

- **1** Monitoring Purposes
- 2 Pinpoint Overseas Assignments
- **3** No Overseas Assignments
- 4 Assignments Near Major Medical INCONUS
- **5** Homesteading
- 6 Temporary (6 12 months)



PRD Management



- Critical to the distribution process.
 - PRDs drive the requisition!
 - Planning must be objective.
- Planning horizon 15 months (6 months prior to 9 month window).
- Detailing window remains applicable.
 - Detailers must have some flexibility.
 - Sailors increase their options too.
- Look at your leadership (LCPO & E-6s) during every review.

ODLIGHT





Obligated Service or "Retainability" is the time required to remain on active duty upon arrival at new duty station.

- <u>Transfer to CONUS shore</u> from CONUS sea or shore is 2 years
- <u>Transfer to CONUS sea</u> from CONUS shore is 1 year
- Transfer to CONUS (sea or shore) from overseas location is 1 year.

Compliance with OBLISERV requirement must be accomplished within 30 days of receipt of PCS orders

S Naval Personnel Control

High Year

E-4 8 years (refer to NAVADMIN 160/03)

- E-5 20 years
- E-6 20 years (refer to NAVADMIN 208/02)
- E-7 24 years
- E-8 26 years



Smaller in Terms of People



Should be clear that CNO is looking to make the Navy smaller in terms of people.

- <u>65 percent</u> of Navy budget pays for salaries
- # of salaries (counting contractors) = 900,000
- •Already reduced 22,000 active duty billets Changes in HYT is one method to focus dollars on weapons and ships for the future of the Navy.



Fleet Reserve Requests



- Eligibility Requirements.
 - 20 years of active service by requested date. Once submitted, date may be changed only upon member's request or national security reasons.
 - Minimum activity tour (at least two years).
 - Current DoD assignment area tour. 24 months time in grade E-7 and above (may request waiver of one year not seen any waivers approved). CNP staffing proposal to change payback to three years.
 - NOT ELIGIBLE if awaiting disciplinary action, civil action, family advocacy action, admin discharge action, or serving in LIMDU status.



Fleet Reserve Requests



- Request Submission & Responsibility.
 - Submit request <u>6 to 24 months prior</u> to requested Fleet Reserve transfer date.
 - Upon CO approval/staffing by CCC, servicing PSD or PERSOFF will submit request to Navy Personnel Command.
 - Once request approved by ECM, PERS-4823 will transmit MESSAGE OF INTENT authorizing movement of family and/or shipment of household goods.
 - PERS-4823 will issue final authorization 120 days prior.





- Special monthly incentive pay used to attract volunteers to jobs that have been historically difficult to fill
- Open now for Sigonella, Naples, Misawa (Japan), and Guam
- Sailor in PRD window reviews available jobs in JASS. If job is marked "AIP" Sailor can submit "Bid"
- Rates are set based on number eligible applicants, or PRD rollers in 9 to 7 month window



AISTING			Beginning
LOCATIONS	RATING	PAYGRADE	Max Rate
Naples	All*	E4-6	\$400
		E7-9	\$450
	IT	E4-6	\$700
		E7-9	\$900
	DT, HM, MA	E4-6	\$200
		E7-9	\$250
Signonella	All*	E4-6	\$400
<u> </u>	7	E7-9	\$450
	IT	E4-6	\$700
		E7-9	\$900
	DT, HM, MA	E4-6	\$200
		E7-9	\$250
Misawa	All*	E4-6	\$150
		E7-9	\$200
	П	E4-6	\$550
		E7-9	\$850
	ET	E4-6	\$550
		E7-9	\$850
	DT, HM, MA	E4-6	\$50
		E7-9	\$100
	* All eligible AIP ratings		

	T		
EXISTING			Beginning
LOCATIONS	RATING	PAYGRADE	Max Rate
NAS Lemoore, CA	All*	E4-6	\$300
All type 2 (sea) Duty		E7-9	\$450
Sasebo, Japan	All*	E4-6	\$300
All type 4 (sea) Duty		E7-9	\$450
<u>Guam</u>	All*	E4-6	\$400
		E7-9	\$500
	* All eligible AIP ratings		

Approved 01Mar04





- Unlike the auction web site eBay where the highest bidder wins, AIP is designed to reward the lowest bidder.
- Bidding will start at \$50.
- If no applicants "bid" for a job, the AIP rate will increase until the assignment is filled
- Likewise, if there are more bidders than jobs, the AIP rate may be decreased and the lowest bidder assigned



AIP Application procedures:

- Submit applications via JASS to include "bid" from pull down menu provided.
- Submit "bid" based upon what that Sailor is willing to accept to take assignment, understanding that the "bid" carries significant weight in the decision process.
- Detailers cannot see "bids" until JASS closes.
- At end of cycle, the detailer will evaluate all Sailors who have submitted applications and make selection based on right person in right job.





- Maximum amount the Navy is willing to pay for an assignment will be shown in JASS
- Bid values in \$50 increments
- Bid can be equal to or less than the maximum amount
- Detailers cannot make an assignment to an AIP job during open requisition cycle
- Application results will be posted on JASS
- If selected for assignment, your AIP "bid" amount is the amount you will receive. Detailer cannot change your "bid"



AIP Future Locations



Proposed Future Locations

- Gitmo, Cuba
- Korea
- Japan Type 4 duty
- Current LSRB locations

Under Study

Web-Based Marketplace Assignments - SEA WARRIOR

- Combine the Navy's manpower, personnel, and training organizations into a single, efficient, information-rich human resource management system
- Focus of SEA WARRIOR growing individuals from the moment they walk into a recruiting office until their assignment as a Command Master Chief
- Identification of precise capabilities of Sailors and find matches to well-articulated job requirements
- Crearing Optimizing Technology activities





SEA WARRIOR takes advantage of off-theshelf, corporate-tested products such as

- Knowledge Management programs
- PeopleSoft@
- SkillsNet@

Information technology strategy will eliminate the dozens of legacy client server systems and stove-piped data bases (EAIS, RIS, NES, OPNS)





Increased options & Career Information

- Career Managers/Detailers
- Command leadership
- Sailors

Provides a one-stop information source through a single web-enabled portal





Each Sailor's personal & professional information

- Assignment preferences
- •Family requirements (EFM, Spouse Co-Location, school age)
- Training Information
- Performance data

Contained in an electronic document





SEA WARRIOR is designed to work with the Navy's "Five-Vector Model" which uses information about a Sailor's skills/abilities to show what must be accomplished to advance

- Professional Development
- Personal Development
- Leadership
- Certifications and Qualifications
- Performance





With precise requirements developed for jobs, and each Sailor's knowledge, skills, and abilities identified, intelligent software agents will work to.

- Explore assignment options.
- Improve matches.
- Simplify the detailing process.

These agents, working on-line around the clock for both Sailors and commands, create a virtual job market on the Web.





Sailors receive information about available jobs that fit their:

- Competencies
- Career Demands
- Location
- Professional and personal goals

Commands get information on the Sailors available who meet their advertised requirements

Use real-time incentive packages to encourage Sailors to take specific assignments



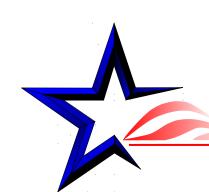
SEA WARRIOR Website



Sailors will access their career information and job searches at

www.nko.navy.mil

and click on the SEA WARRIOR icon.



Bottom Line



Any Sailor who reports to their new command satisfied with the career management process will be more motivated and productive!



Love that Memphis!







"Thank you,

Thank you very much!"

